

## **FAMILIES WORKER – MIDWEEK (MT MARTHA) POSITION DESCRIPTION**

### **INTRODUCTION**

New Peninsula Baptist Church (NPBC) is a church located on the Mornington Peninsula with campuses in Mt Martha and Rosebud. We are an inclusive church drawing from evangelical, congregational, and Pentecostal traditions. People from all backgrounds and ages call our church home. We have an incorporated community caring arm that supports those in need. We aim to partner with Jesus every day and everywhere to make disciples who make disciples.

NPBC is committed to the safety and wellbeing of all children and young people. This is the primary focus of our care and decision-making. Leaders, staff, volunteers, and contractors at NPBC are required to abide by the NPBC Safe Church Policy.

### **APPOINTMENT**

The appointment is made by the Children and Families Pastor in conjunction with the Senior Pastor.

### **ACCOUNTABILITY**

The Families Worker-Midweek (Mt Martha) is responsible to the Children and Families Pastor.

### **VISION**

#### **1. Connecting Families**

- Young families from NPBC meeting midweek and supporting one another in faith and life.
- Young parents connecting with each other, welcoming new families, engaging intergenerationally, and supporting each other as they raise children.

#### **2. Equipping & Resourcing Parents**

- Young parents from NPBC being trained, resourced, and supported to run midweek programs such as Playgroup, with the aim of reaching local community families.
- Young parents affirmed and equipped to be disciple-makers in their families and communities.

#### **3. Community Engagement & Faith Formation**

- Young families from NPBC and the local community encountering Jesus and walking with Him daily.
- Local community families connecting with NPBC families, asking faith questions, making decisions to follow Jesus, and being trained and encouraged to share their faith.

#### **4. Inclusion**

- Kids and families with additional needs embraced and included in our church family.

### **SCOPE OF ROLE**

The New Peninsula Families Worker-Midweek (Mt Martha) will:

#### **1. Work with Families & Community**

- Refine and communicate strategic intent for Kids and Families Ministry, with particular attention to ministering to NPBC and local community young families, midweek.
- Assist the Little Lights Coordinator with connecting families from the community into church life.
- Coordinate pastoral care for young families in midweek programs as needed (in conjunction with the Little Lights Coordinator and Care and Connections Pastor).
- Investigate and establish potential Life Groups catering specifically to the needs of young parents (with the Children and Families Pastor and Care and Connections Pastor).

- Explore opportunities to connect with Flinders Christian Community College Kinder, co-located at Mt Martha, to offer support to staff and families.
- Work with families to ensure programs cater for, and are inclusive of, kids and families with additional needs within available resources and expertise.

## **2. Lead & Support Midweek Teams**

- Build, mobilise, train, and support Midweek Teams, including parents and older helpers.
- Provide session support during midweek programs, engaging with teams and attendees, building relationships, and offering pastoral care.

## **3. Safe Ministry & Compliance**

- Maintain safe environments for all Kids and Families Ministry activities in accordance with BUV policy and legal requirements.
- Implement Safe Church Awareness procedures together with Ministry and Admin staff.

## **4. Administration & Program Preparation**

- Ensure completion of administrative tasks, program preparation, team coordination, and room preparation as necessary.

## **GIFTS REQUIRED**

Leadership, organizational and admin skills, pastoral, teaching, training and team building.

## **DESIRED COMPETENCIES**

- Experienced team builder/mobiliser
- Love of people; relational
- Event management
- Stable work history containing leadership experience in a similar ministry
- Competency with Microsoft Office and church database use (training provided)

## **TERMS OF APPOINTMENT**

1 day per week (7.6hrs) including 2hrs in Midweek Programs. 12-month contract, following the satisfactory completion of a 3-month probation period.

## **REMUNERATION**

60% of BUV Pastor's salary.